

Constitution

Washington Secondary School Athletic Administrators Association

ARTICLE I – NAME

Section 1 – Name

Washington Secondary School Athletic Administrators Association

ARTICLE II – PURPOSE

Section 1 – Purpose

1. To improve the education aspects of interscholastic athletics and their articulation in the total educational program.
2. To foster a closer working relationship with the Washington Interscholastic Activities Association and other related professional groups.
3. To improve understanding of athletics and to establish closer working relationships among the secondary schools of the State of Washington through the sharing of mutual problems and practices.
4. To promote high standards of achievements and ethics in interscholastic athletics.

ARTICLE III – MEMBERSHIP AND DUES

Section 1 – Membership

Membership shall be limited to all those who have responsibility for the administration of athletics or are pursuing a position as an Athletic Administrator for a high school, junior high/middle school of a school district in the State of Washington.

Section 2 – Dues

Annual dues will be payable prior to the WSSAAA State Convention. The Executive Board will determine the amount. The Association year shall be from August 1 to July 31.

Section 3 - Lifetime Membership

Lifetime memberships are available to a retired WSSAAA member with a minimum of five years membership. The fee will be subject to review by the Executive Board.

Section 4 - Fiscal Year

The fiscal year of this organization shall extend from August 1 to July 31.
The Association is a 501(c) 3 Non profit Organization.

ARTICLE IV – EXECUTIVE BOARD

Section 1 – Executive Board

Each district will have at least one member. No district will have more than (3) three. Each representative shall be a member of WSSAAA and shall be elected by the members of the district he/she represents. The retired executive board members must be former WSSAAA executive board members. Middle school level shall have (2) two representatives, one from the east side and one from the west side of the state. The Executive Board shall have the authority to appoint at large positions as needed. The Executive Board will determine number of representatives from each district.

<u>Current</u>	<u>Executive Board Positions</u>	
District 1	2	
District 2	3	
District 3	3	
District 4	2	
District 5	1	
District 6	1	
District 7	1	
District 8	1	
District 9	1	
Middle School	2	One Westside and One Eastside
At Large:	2	
Middle School	1	
Retired AD	2	One Westside and One Eastside
LTI Coordinator	1	

Each District shall determine the length of term for their WSSAAA representation.

Section 2 – Duties

The Executive Board shall act on all matters pertaining to membership and legislation in accordance with the Constitution.

Section 3 – Meetings

There shall be a minimum of two (2) Executive Board meetings annually, one in the fall and one in the spring, as called by the President. A quorum shall consist of two-thirds of the Board members. Questions shall be settled by a simple majority vote. Each board member shall be entitled to one (1) vote on each matter submitted to a vote.

Robert’s Rules of Order shall be parliamentary authority of all meetings of the Association.

ARTICLE V – OFFICERS OF THE ASSOCIATION

Section 1 – Officers

The officers shall be President, 1st Vice- President, 2nd Vice-President, and Secretary.

Section 2 – Selection

WSSAAA members shall elect the 2nd Vice-President annually. An Executive Board Member must submit nominations, provided the nominee is an Executive Board member, to the Executive Board. At the January/February Executive Board meeting of the election year nominations will be submitted. The Secretary will make all WSSAAA members aware of the candidates and the election will be conducted as part of the annual meeting in the spring at the state conference.

Section 3 – Term

Length of term for the President 1st Vice President, and 2nd Vice President shall be for one year. The WSSAAA Executive Board shall determine the length of service for the Secretary.

Section 4 – Duties

1. President – The President shall preside at Executive Board meetings and meeting of the Association. He/she shall have power to appoint special committees. In the absence of the President the 1st Vice President shall conduct Executive Board meetings. The President or designee will also act as the WSSAAA representative at scheduled Washington Interscholastic Activities Association (WIAA) meetings during his/her term.
2. 1st Vice President –He/she shall assist the President as needed and shall assume the duties of the President in his/her absence or in his/her inability to act. He/she will assume the office of President the year following his/her election. The 1st Vice President will act as the WSSAAA Conference chair.
3. 2nd Vice President- He/she will assist the 1st Vice-President with conference duties and will assume the role of 1st Vice-President, the following year.
4. Secretary – The Secretary shall be the chief correspondence officer responsible for all such records and proceedings of the Association. He/she shall be responsible for notices, publications, reports and other items necessary for proper operation of the Association.

ARTICLE IV

Sections 1--Executive Director

The Executive Director is a paid position, whose duties, and pay, will be determined by the contract presented by the WSSAAA Executive Board. Current duties will be to act as the WSSAAA Board representative at the state and national level, acts as treasurer, actively seeks corporate sponsorships, maintain all WSSAAA records, assists with management of conference, and works with all WSSAAA Executive Board members in the fulfillment of current and future WSSAAA goals and objectives.

Section 3—Term

A committee appointed by the President of the Executive Board will review length of Term annually.

ARTICLE VI I– ASSOCIATION MEETINGS

Section 1 – meetings

There shall be a minimum of one (1) general membership meeting annually at the state conference. The Executive Board shall establish details of date, site, program, etc. Other meetings may be called as needed by the Executive Board.

ARTICLE VIII – COMMITTEES

Section 1 – Committees

1. Standing committees are to be appointed by the President as the need arises.

ARTICLE IX– WSSAAA DISTRICT ORGANIZATION

Section 1 – District Meetings

WSSAAA Executive Board members shall represent the Association at regular scheduled WIAA district meetings.

Section 2 – Function

The WSSAAA District organization shall serve as liaison between league, WIAA district and the school athletic administrators.

ARTICLE X – AMENDMENTS

Section 1 – By Whom

Any member may propose amendments to the Constitution provided he/she obtains the signature of at least four (4) other members. Any proposed amendments must be accompanied by specific reasons for the amendments.

Section 2 – Procedure

Proposed amendments shall be submitted to the Secretary of WSSAAA. Deadline for submission is the February Executive Board meeting. The President shall supply the proposed amendment to all members at the general meeting.

Section 3 – Passage

Proposed amendments shall become effective the following association year by a two-thirds vote of the Executive Board, or at another date specified by a unanimous vote of the Executive Board. The Executive Board members shall reflect the thinking of their WIAA District WSSAAA membership.

ARTICLE XI—CONSTITUTION REVIEW

The constitution shall be reviewed a minimum of every three (3) years or as needed.

Submitted: November 14, 1976

Revised: April 28, 1980

Revised: June 19, 1983

Revised: May 1, 1985

Revised: June 14, 1991

Revised: December 1, 1997

Revised: April 21, 2001

Revised: April 2006

Revised: April 10, 2011